



**ORTHOPAEDIC  
SPORTS SPECIALISTS**

*Acknowledgement of Fee Schedule  
For Provider-Completed Forms*

Orthopaedic Sports Specialists charges an administrative fee for certain work and insurance related documents requested by patients for completion. These documents include FMLA (Family Medical Leave), Short Term Disability, Long Term Disability and Employer Out of Work FORMS.

A licensed medical professional must complete and sign these documents certifying that the information is correct. Copies of medical records are provided at the disability companies request at no charge to you.

We require a credit card to be kept on file that we will charge for each update requested by your carrier.

It is your responsibility to notify our office if you no longer want updates completed.

The fee for this service is \$20 for initial form and \$10 for each update to the same company.

**I acknowledge that I have been advised of the above-stated fees**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Patient Name: \_\_\_\_\_

Credit Card Number \_\_\_\_\_

Expiration Date: \_\_\_\_\_ Security Code: \_\_\_\_\_